

Thank you for taking time to volunteer with The American Cancer Society
Discovery Shop!

Registering will take about 10 minutes, then training videos take less than an
hour to complete.

<https://www.cancer.org/involved/volunteer.html>

STEP-BY-STEP INSTRUCTIONS FOR REGISTERING ON THE WEBSITE:

Click on "Search for Volunteer Opportunities".

When the volunteer login page comes up, select "CREATE ACCOUNT".

Follow the Registration instructions.

Once you register, the website will refresh to a new page.

Along the top of the page will be multiple tabs. Click on the tab that says "Find
an Opportunity".

On the left side, under "ACS Programs", select "Discovery Shop".

Enter your zip code & press "Update Results".

It will likely only have 2 options: the shop in Columbus & the shop in
Cincinnati.

Select the Cincinnati opportunity (454 Ohio Pike, Suite 70) by clicking on
"Discovery Shop: Volunteer".

The next screen will show the volunteer opportunities & requirements. Click
the "Sign Up" button on the upper right.

Confirm Sign Up.

The next page will take you to the "My Volunteering" tab, with the "My Training
and Requirements" section on the right. It will provide links to the training you
need to complete.

[Privacy Training and
Acknowledgement](#)

Not Started

[BEGIN TRAINING](#)

[Welcome to the American
Cancer Society](#)

Not Started

Click on "Enroll Me" to begin the 15 minute training.

Click on the "Privacy Training and Acknowledgement" button.

Press “Enter”.

If the training does not start immediately, you will need to disable pop-ups on that website OR press “Click to Launch Manually”.

Watch the 15 minute video.

Click “Next” to read over & electronically sign the Volunteer Confidentiality Agreement.

Click “Next” after reading each page (4 pages) & click “YES” to sign. This will take 5-10 minutes.

Complete training called “Welcome to the American Cancer Society”, found in the same “My Volunteering” tab, under the “My Training and Requirements” section on the right.

You should receive an email confirming that you signed up to volunteer on their website.

Expect a few days between finishing your training & receiving an email from the volunteer support team, informing you that they will notify Meghan Clarke, who manages the volunteers at the Discovery Shop in Anderson, OH. Meghan will then email you to arrange a time to come in for some training!